



UNIVERSITY OF COSTA RICA
PACIFIC CAMPUS
B.A. IN ENGLISH WITH BUSINESS MANAGEMENT TRAINING
COURSE OUTLINE: **ELOCUTION TECHNIQUES II**
I Semester, 2024

Pass: IP3224

General Information

Code: IP-0032

Name: Elocution Techniques II.

Type of course: Theoretical-Practical

Credits: 3

In-class hours: 4

Self- study hours (out-of-class hours):5

Requisites: IP-0030

Co-requisites: None

Cycle: VII

Modality: In-person classes

Schedule: Saturdays from 13:00 to 16:50.

Professor: MSc. Paula Cervantes Cruz / paula.cervantes@ucr.ac.cr

HAE: Thursdays from 13: 00 to 15: 00 (ask for Zoom link via institutional e-mail).

Course Description

This is an advanced oral course that corresponds to the VII cycle of B.A in English for business management training. This course continues with the process students began in the previous course of Elocution Techniques I. The course aims to provide students with more ideas and techniques that can be used when presenting a specific topic. The subjects to be analyzed and discussed during this course correspond to the students' major; however, other topics of interest can be approached as well. Students should be encouraged to have effective and constant oral interaction so that they can improve their linguistic competence.

General Objective

To use different public speaking techniques to deliver presentations related to different subjects of interest.

Specific Objectives

By the end of this course, the students will be able to

- To discuss different topics by using different elocution techniques.
- To develop effective interviews.
- To carry out debates about different topics.
- To prepare and present different speeches.
- To make elaborated conferences.
- To improve their linguistic skills.



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Contents

1 Speaking techniques

- Impromptu speech
- The Conference
- The Debate
- Demonstration Speech
- Narrative Speech
- The Cinema Forum
- The Interview

2 Suggested topics of discussion

- Developing your own business
- Marketing
- Leadership
- E-commerce
- Teleworking
- Effective Advertising
- Effective teamwork in the company
- Time management
- Stress management
- Other topics of interest

Methodology

This course proposes active and constant participation of the students as the main participants of the process. The instructor will guide them by means of a series of activities in which students are expected to put all their knowledge into practice. The topics will be developed and discussed by means of activities such as conferences, debates, speeches among others. Students can either be assigned a topic to investigate and present or they can propose a topic of their own interest to be presented. That will allow the active participation of the pupil in all the aspects involved in the learning process. The Mediación Virtual platform will be used as a tool to provide documents, important dates, and support material.

Evaluation

<i>Description</i>	<i>Percentage</i>
Conference	15 %
Impromptu Speech	10 %
Interview	15%
Cinema forum	15 %
Group Debate	20%
Prepared demonstration speech (Ted Talks style)	25 %
Total:	100%



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Bibliography

Blanchard, Kenneth H.(1985).**Leadership and the one minute manager: increasing effectiveness through situational.** New York : W. Morrow.

Celorio, Gonzalo.(1995). **Teamwork practice book.** México : Richmond.

Lucas, Stephen. (2007). **The Art of Public Speaking** (9th ed.). New York: McGraw-Hill.

Porter, Patricia & Grant, Margaret .(1992). **Communicating effectively in English: oral communication for non-native speakers.** 2nd edition. United States , Heinle & Heinle Publishers.

Sissors, J & Baron, R. (2002). **Advertising media planning** . Chicago : McGraw-Hill.

Wong, May Shepard .(1998). **You said it! : listening and speaking strategies and activities.** United States: Cambridge University Press.

Other sources will be used.



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Tentative chronogram

This chronogram is tentative and may be subject to change due to unexpected circumstances or as deemed appropriate by the instructor.

Week	Content and activities
Week #1 March 16	<ul style="list-style-type: none"> • Welcome week • Syllabus: reading, discussion, and approval.
Week #2 March 23	<ul style="list-style-type: none"> • General review on public speaking. Key aspects involved in effective public speaking. • Impromptu speech
Week #3 March 30	<ul style="list-style-type: none"> • Holy Week (holiday)
Week #4 April 6	<ul style="list-style-type: none"> • <u>Impromptu speech 10%</u>
Week #5 April 13	<ul style="list-style-type: none"> • The debate
Week #6 April 20	<ul style="list-style-type: none"> • <i>II Encuentro Anual de Profesionales IFGE</i>
Week #7 April 27	<ul style="list-style-type: none"> • The conference
Week #8 May 4	<ul style="list-style-type: none"> • The interview
Week #9 May 11	<ul style="list-style-type: none"> • <u>Debate 20%</u>
Week #10 May 18	<ul style="list-style-type: none"> • <u>Conference 15%</u>
Week #11 May 25	<ul style="list-style-type: none"> • The Cinema Forum
Week #12 June 1	<ul style="list-style-type: none"> • <u>Interview 15%</u>
Week #13 June 8	<ul style="list-style-type: none"> • Demonstration Speech and Narrative Speech
Week #14 June 15	<ul style="list-style-type: none"> • Demonstration Speech and Narrative Speech
Week #15 June 22	<ul style="list-style-type: none"> • <u>The Cinema Forum 15%</u>
Week #16 June 29	<ul style="list-style-type: none"> • <u>Prepared demonstration speech (Ted Talks style) 25%</u>
Week #17	Ampliación July 6 – July 13



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REGLAMENTO DE LA UNIVERSIDAD DE
COSTA RICA EN CONTRA DEL
HOSTIGAMIENTO SEXUAL

Conducta de naturaleza sexual
indeseada por quien la recibe

MANIFESTACIONES

No verbales: miradas intrusivas, sonidos, silbidos, dibujos.
Verbales: piropos, comentarios sexualizados, invitaciones
insistentes a salir, propuestas sexuales.
Escritas: fotografías, imágenes, mensajes, correos.
Físicas: Toqueteos, abrazos, besos, otras manifestaciones.

SE PUEDE APLICAR A

Cualquier persona que forme parte de la comunidad
universitaria, integrada por personal docente,
administrativo y la población estudiantil. Y quienes
posean relaciones contractuales, no laborales, con la
Universidad de Costa Rica (servicios profesionales,
subcontratación, convenios, intercambios).

**PROCESO DE
DENUNCIA**

Proceso interno de
la comisión instructora

Audiencia: declaración
de las partes

Comisión instructora
emite informe final

DENUNCIAR ANTE

la Defensoría contra el
Hostigamiento Sexual.

Se puede hacer de manera
presencial en la Oficina de
la Comisión Institucional
Contra el HS o por correo

- La denuncia debe hacerla
la **persona afectada**
- **Dos años** plazo a partir del
ultimo hecho de HS
- Debe aportar **pruebas**

equipocontrahostigamientosexual@ucr.ac.cr



SRP Sede Regional del
Pacífico



Reglamento de la Universidad
de Costa Rica en Contra del
Hostigamiento Sexual